



Republic of the Philippines

Department of Education

Region VII, Central Visayas

DIVISION OF CEBU PROVINCE

Sudlon, Lahug, Cebu City



February 25, 2013

DIVISION MEMORANDUM

No. 120 s. 2013

**ONE-DAY TRAINING OF DISTRICT TRAINORS ON THE ADMINISTRATION OF THE
REVISED SCHOOL READINESS YEAR-END ASSESSMENT (SReYA)**

**To: Education Supervisors/Coordinators
District Supervisors/OICs
District Preschool Coordinators**

1. This Office announces the conduct of a **“One-Day Training of District Trainors on the Administration of the Revised School Readiness Year-end Assessment (SReYA)** on March 5, 2013 at Golden Valley Hotel, Pelaez Street, Cebu City.
2. This seminar aims to:
 - Equip the District Supervisors/OICs, District Preschool Coordinators and Kindergarten Teachers with the necessary knowledge and skills in the proper administration of SReYA;
 - Ensure the effective and proper implementation/administration of the School Readiness Year-end Assessment in the Division;
3. To attend this activity are the:
 - District Supervisors/OICs
 - District Preschool Coordinators
 - Best Kindergarten Teacher from each district
4. The members of the training team and the Officers of the District Preschool Coordinators' Association are expected to be at the venue on Day 0 (March 4, 2013) to prepare materials needed for the conduct of the said training.

5. A registration fee of Php 200.00 per participant inclusive of two snacks and travelling expenses shall be chargeable against MOOE/PTA Funds/SEF while Officers of the District Preschool Coordinators Association and members of the training team's hotel accommodation for 1 night plus dinner, lunch on Day 1 for all participants, training materials and other incidental expenses relative thereto, shall be chargeable against Division MOOE/Division Kindergarten Funds, subject to the usual accounting and auditing rules and procedures.

6. This Memorandum serves as Authority to Travel.

7. For information and compliance.


ARDEN D. MONISIT, Ed. D.
Schools Division Superintendent

Telephone Numbers:

Schools Division Superintendent:	(032) 255-6405
Asst. Schools Division Superintendent:	(032) 414-7457
Accounting Section:	(032) 254-2632
Disbursing Section:	(032) 255-4401
Admin/Legal:	(032) 253-7847

Website : www.depedcebuprovince.com
E-mail Add : depedcebuprovince@yahoo.com